



ELECTRONIC BILL PAYMENT ENROLLMENT FORM

Algoma Utilities offers a **free electronic bill payment service**. You can have your utility bill electronically paid from any bank, credit union, or financial institution account.

You will continue to receive your monthly bill so you can monitor your account. Your bill will state **"PRE-AUTHORIZED PAYMENT – DO NOT PAY"**. The due date that appears on your bill is the date the funds are withdrawn from your account.

To sign up for Pre-authorized Electronic Bill Payment Service, please fill out and return the form below with a **voided check or savings deposit form** to 1407 Flora Ave., Algoma, WI 54201. Please enclose your payment for this month. The bill payment service will begin with the next billing cycle. If you have any questions, please contact us at 920-487-5556.

(Return bottom half)



It is my responsibility to notify Algoma Utilities if my account information changes **by the 10th of any given month**. I also understand that I am responsible for ensuring that the necessary funds are available at the time the pre-authorized payment occurs (due date on bill).

This authorization will remain in full force and effect until Algoma Utilities has received written notification from me of its termination in such time and in such manner as to afford Algoma Utilities and my financial institution a reasonable opportunity to act on it. Algoma Utilities has the right to cancel this agreement for insufficient payments from my account.

Name on bill: _____

Account Number on bill: _____

Customer Address: _____

Phone: _____ Email: _____

Name of Financial Institution _____

City & State of Financial Institution _____

Routing Number _____ Account Number _____

I hereby authorize Algoma Utilities to initiate entries to my checking or savings account as indicated above at the financial institution names above, effective with the due date (start date) ____ / ____ / ____.

Checking: Personal/Business Account **OR** Savings: Personal / Business Account

Authorized Signature _____ Date: _____

Office Use Only: Prenote _____ Circle Class Code: A R B C I L P S

Circle type of utility acct: Residential OR Commercial (Business Name) _____